

CODE OF CONDUCT: EASY READ



This code of conduct is for anyone in our SAVVY community who has direct engagement with our work, including members, staff, partners, trustees, support and volunteers.

<p style="text-align: center;">BE ON TIME</p> <p>You need to come to every session and be on time. Please let us know if you are running late, are unable to come to a session or need some support with time-keeping.</p>	
<p style="text-align: center;">BE READY</p> <p>This means coming in focused, positive, wearing the right clothes & having your script or other needed items.</p>	
<p style="text-align: center;">HANDLE WITH CARE DAYS</p> <p>We all have bad and grumpy days but do try and leave it at the door so you can enjoy drama. However, if something is going on that you can't talk about but would just like us to know to be extra patient with you that day, all you have to do is let us know it's a 'Handle with Care' day. Please do let a staff member know if you need to leave the room for any reason.</p>	
<p style="text-align: center;">BE POSITIVE</p> <p>Be encouraging of others and have fun! Long-standing company members should lead by example and remember - you will learn with every show you do, no matter what part you play.</p>	
<p style="text-align: center;">BE ENGAGED</p> <p>Engage with what is happening in the room. Do not sit there on your mobile phone or chatting with others. If you have down time in a rehearsal, study lines, make notes or just watch and listen as you can often learn a lot from watching others.</p>	
<p style="text-align: center;">SWEARING & SLANG</p> <p>Although we encourage free speech and recognise the place swear words and slang have in everyday culture, we also promote an understanding of where and when such language should be used, and ensure people are aware of the impact of language.</p>	

USE OF LANGUAGE

We are also mindful of cultural references and the use of personal pronouns. We encourage all members to discuss any use of terms that may have had an impact on them and recognise that we all make mistakes. Our simple philosophy is - **once we know better, we do better.**



SOCIAL MEDIA

SAVVY has an active online community where we encourage the sharing of project ideas, develop a wider artistic knowledge and support co-creation. We expect all members of our community to uphold our code of conduct when interacting with each other and the general public online.



PERSONAL SPACE

Be aware of personal space as friendly kissing, hugging or touching can make others feel uncomfortable.

Always ask first before touching someone and remember, just because they said it was OK on one day, doesn't mean it will be on another day.



PERSONAL HYGIENE

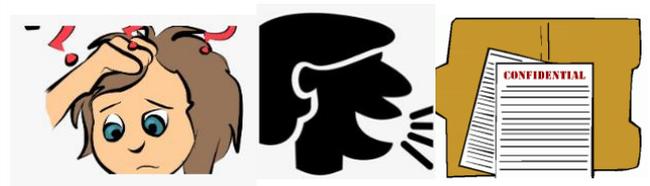
Our work can be physical, and we often work closely with other people. SAVVY has wash bags available for anyone who needs it which contains soap, flannel, toothbrushes and so forth.

We know some people come straight from school, work or other activities, so it's ok if you need to borrow something to wash or wear.



WANT TO TALK?

If you are unhappy about anything, there are many people you can talk to. You can raise concerns with the person leading the session, or talk to us in confidence.



We strive to make sure our sessions are dynamic, entertaining and inclusive. We work as an ensemble and positive suggestions are welcome with group ideas contributing towards our planning and show development. Most importantly we want people to enjoy themselves and have fun.

Welcome to SAVVY!