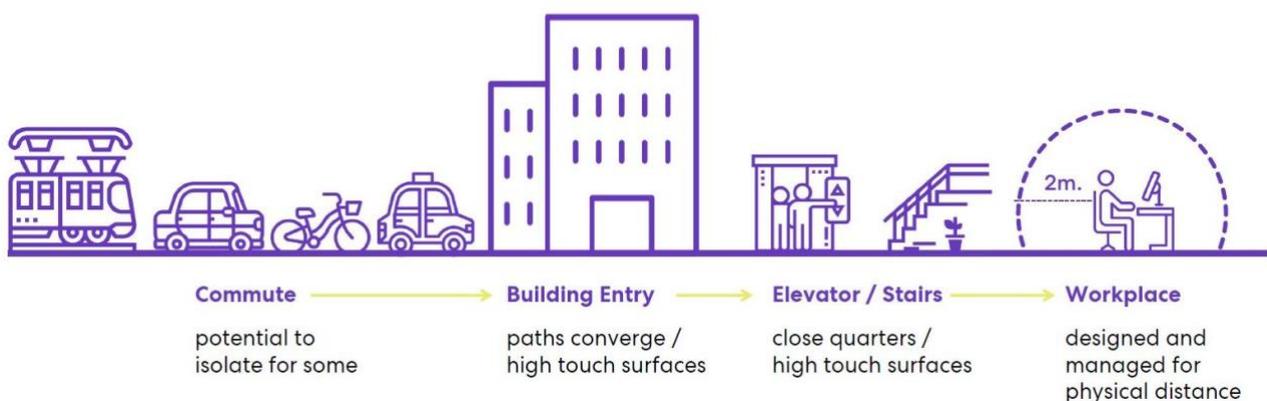


This document outlines an overview our Covid policies for staff and members, returning to the SAVVY Studios, office space and storage room at Fairfield Halls.

As we continue to live with the ongoing pandemic and ever-changing guidance, we want to ensure that everyone from staff to members, support workers, volunteers and audience, feel safe and confident returning to us.

Whilst we will take all measures possible to ensure social distancing and cleanliness, it must be acknowledged that we will not be able to guarantee this at all times.

Office design and protocols cannot address every hazard when returning to work. When we leave our homes there will be risks.



Here is an overview of some of the steps we will continue to take throughout 2022.

- We will be keeping the windows in our studio open throughout our workshops and rehearsals sessions. On show days they will remain open up until show time. We will then close them for the duration of the performance.
- We will ask staff to take regular Lateral Flow tests. If they (or a member) are showing symptoms or have come into close contact with someone who has tested positive, we will ask them not to come into SAVVY until they have tested (and it is negative).¹
- We will still ask that masks are worn when moving throughout the venue, however we only insist on wearing a mask in the workshop if working close-up with our members (the wearing of a mask can inhibit communication, so we trust our staff to use their common sense).

1. Regarding **Physical Contact** we will:

- not shake hands or get close to another person, ensuring we maintain government guidelines regarding social distancing
- continue to encourage greeting by touching elbows even when social distancing is relaxed

¹ Should a member or staff be living with someone who is positive for Covid, we will ask them to also stay home until the person they are living with has tested negative, and ask them to also continue regular testing, to ensure they too are still negative, before returning to SAVVY.

- ensure named chairs are spaced wide apart in the studio
 - encourage members to be sensitive to others particularly with individual anxieties around physical contact
2. Regarding **Cleanliness** we will:
- ensure all members continue to use hand sanitiser upon entering the studio and encourage regular washing of hands, particularly before and after break
 - ensure there is a general supply of hand sanitiser, gloves, masks, tissues etc. for staff and members to use
 - have a regular cleaning rota for the studio, toilets and other public spaces
 - work with Fairfield halls to ensure the toilets and public spaces maintains a high level of cleanliness
3. Regarding **Wellbeing** we will:
- work with staff, partners and members to alleviate anxieties and support their return
 - signpost members to other services that can offer additional support with anxieties or concerns over the lockdown
 - provide a flexible working environment for staff including continuing to work from home

A full risk assessment has been completed and can be downloaded from our website.

COVID-19 WHAT DOES 'CLOSE CONTACT' MEAN?

ACCORDING TO THE HSE, 'CLOSE CONTACT' CAN MEAN

MORE THAN 15 MINUTES FACE-TO-FACE CONTACT WITHIN 2 METRES OF AN INFECTED PERSON



LIVING IN THE SAME HOUSE OR SHARED ACCOMMODATION AS AN INFECTED PERSON



TRANSMISSION IS ALSO POSSIBLE IN A SHORTER TIME INTERVAL

HEALTH STAFF DEALING DIRECTLY WITH KNOWN OR SUSPECTED CASES IN PARTICULAR SETTINGS



IF YOU HAVE BEEN IN CLOSE CONTACT WITH A CONFIRMED CASE OF COVID-19 IN THE LAST 14 DAYS AND YOU HAVE SYMPTOMS

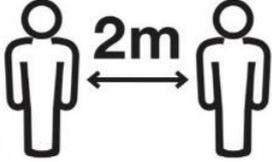
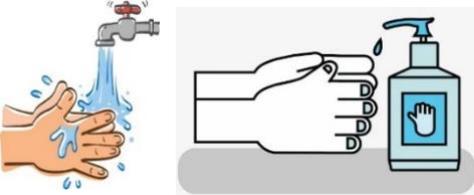
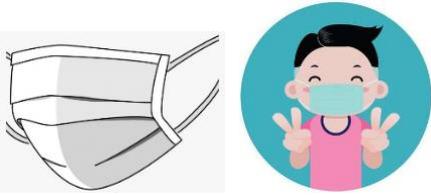
STAY AWAY FROM OTHER PEOPLE
PHONE YOUR GP

IF YOU DO NOT HAVE SYMPTOMS

RESTRICT YOUR MOVEMENTS
GO TO WWW.HSE.IE FOR ADVICE

WELCOMING YOU BACK TO SAVVY

PLEASE READ OUR NEW GUIDANCE FOR RETURNING TO SAVVY
YOU WILL NEED TO AGREE TO THIS BEFORE COMING BACK

<p>We will meet everyone at the front of the building and then walk as a group to the back entrance of the studio. We will walk back to the front after the session for pick up too.</p>	
<p>There is limited parking at the back of Fairfield Halls. If you require a space because of mobility, please contact us. Otherwise, please wait to meet us at the front.</p>	
<p>We will still ask you to maintain social distancing.</p>	
<p>We will be providing hand sanitiser, wipes and soap, and asking all members to regularly wash their hands throughout the session.</p>	
<p>We may ask you to wear a mask in the session. If you don't have a face mask, we will provide you with one.</p>	
<p>Obviously, if any member feels anxious about coming in, and would rather stay home, we completely understand.</p>	
<p>Tel: 07391 997 030 Email: admin@savvytheatre.co.uk</p>	